



Panchur College

(A Fully Aided College of Government of West Bengal)
(Affiliated to The University of Calcutta)

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PANCHUR COLLEGE, KOLKATA

Ref. No.

Date

MINUTES OF THE MEETING, INTERNAL QUALITY ASSURANCE CELL (IQAC)

Minutes of the Internal Quality Assurance Cell (IQAC) meeting held on Thursday, December 1, 2022 at 12:00 noon in the Staff Room:

Agenda:

- 1) Confirmation of the minutes of the last meeting.
- 2) Discussion regarding activation of NSS unit.
- 3) Division of duties for Self Study Report (SSR)
- 4) Review of results of Semesters 2, 4, 6.
- 5) Miscellaneous.

The following members were present:

1. Prof. SarmisthaMaiti, Associate Professor, Department of History (Teacher-in-Charge)
2. Dr. LopamudraBandyopadhyay, Assistant Professor, Department of Political Science (Coordinator)
3. Prof. SandipBiswas (Joint Coordinator), Assistant Professor, Department of English
4. Prof. TarunKantiHalder, (Joint Coordinator) Assistant Professor, Department of English
5. Dr. Arpitasree Narayan, Assistant Professor, Department of Political Science
6. Dr. Abhijit Barman, Assistant Professor, Department of Bengali
7. Prof. Sayantani Bhattacharyya, Assistant Professor, Department of Philosophy
8. Ms. Sabina Sultana, Accountant.

- The minutes of the last IQAC meeting held on 10/08/2022 were confirmed.
- It was decided that the work relating to preparation of SSR will be divided among the teachers based on the different sections in the SSR document.
- Group leaders were selected by the IQAC Coordinator for the smooth management of the compilation of the SSR.
- It was suggested that the NSS unit of our college should be opened without further delay, and the necessary procedure for establishing the unit should be followed as per the guidelines of our affiliating university.
- It was resolved that all HODs will submit a summary of the results of Semesters 2, 4, 6 in the university undergraduate examinations.
- It was further decided that the date for compilation and submission of the first draft of the SSR document will be 22/12/2022.

The meeting ended with a vote of thanks to the Chair.


Coordinator, IQAC
PANCHUR COLLEGE


Teacher-in-Charge
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