



Panchur College

(A Fully Aided College of Government of West Bengal)
(Affiliated to The University of Calcutta)

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PANCHUR COLLEGE, KOLKATA

Ref. No.

Date

MINUTES OF THE MEETING, INTERNAL QUALITY ASSURANCE CELL (IQAC)

Minutes of the Internal Quality Assurance Cell (IQAC) meeting held on Wednesday, November 24, 2021 at 12:00 noon in an online mode (due to the COVID lockdown) regarding the final plan for the preparation of IIQA and SSR.

Agenda:

- 1) Confirmation of the Minutes of the last meeting held on 03/02/2021.
- 2) Discussion regarding the final preparation of the IIQA and SSR.
- 3) Discussion regarding improvements of the loopholes pertaining to the above mentioned documents.
- 4) Discussion regarding focussing upon the online curriculum of students, conducting of cultural activities via online mode and other matters relating to the overall quality improvement of the institution.
- 5) Miscellaneous

The following members were present:

1. Prof. Sarmistha Maiti, Associate Professor, Department of History (Teacher-in-Charge)
2. Dr. Lopamudra Bandyopadhyay, Assistant Professor, Department of Political Science (Coordinator)
3. Prof. Sandip Biswas (Joint Coordinator), Assistant Professor, Department of English
4. Prof. Tarun Kanti Halder, (Joint Coordinator) Assistant Professor, Department of English
5. Dr. Abhijit Barman, Assistant Professor, Department of Bengali
6. Dr. Arpitasree Narayan, Assistant Professor, Department of Political Science
7. Prof. Sayantani Bhattacharya, Assistant Professor, Department of Philosophy
8. Ms. Sabina Sultana, Accountant.

- The minutes of the last IQAC meeting held on 03/ 02/2021 were confirmed.
- The members discussed a plan for the final preparation of IIQA and SSR.
- Loopholes were discussed in the preparation of the above mentioned documents and the committee tried to focus upon the positive aspects of the institution in both academic and non academic spheres.
- The committee discussed how the online curriculum would be tailored to suit the needs of the students affected by the ongoing pandemic. Also cultural and literary activities were discussed in order to boost the students into participating in various activities such as online quiz, creative writing, painting and singing competitions to be held under the aegis of the IQAC.

The meeting ended with a vote of thanks to the Chair.

Coordinator, IQAC
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Teacher-in-Charge
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